

**Paulding County Board of Developmental Disabilities  
Meeting Minutes**

**November 21, 2024 - 4:00 p.m.**

**The November 21, 2024, Regular Board meeting of the Paulding County Board of Developmental Disabilities was called to order at 4:05 p.m.**

**Roll call:** Cindy Peters, Tim Sinn, Marcia Hernandez (absent), Cheryl Farley (absent), Lora Lyons, Stacy Mangette, and Kevin Albright.

**Guests Present:** Emmi Johnson, Business Manager and Denise Kinder, EI

**Agenda**

To approve the November 21, 2024 meeting agenda:

**Motion: 61**

**Motion: Kevin Albright**

**Second: Cindy Peters**

**Motion approved unanimously.**

**Minutes**

To approve the October 17, 2024 meeting minutes:

**Motion: 62**

**Motion: Stacy Mangette**

**Second: Tim Sinn**

**Motion approved unanimously.**

**Financial Reports**

To approve the October 2024 financial reports:

**Motion: 63**

**Motion: Cindy Peters**

**Second: Stacy Mangette**

**Motion approved unanimously.**

**Superintendent Report:**

The state approved the Williams Street capital project. The appraisal has been completed and we are just waiting on a start date from the contractor. Everything in the scope of work, including the roof, should fit into the budget.

Thanks to board members and staff for everything they did to get information out on the levy. As we look toward the future, we will take steps to build a levy committee so there will be a stronger presence for providing levy information.

Staff received the annual MUI training facilitated by representatives from NOWAC. This took place at PCBDD on November 18th.

SSAs have been participating in multiple training sessions through the Ohio Department of Developmental Disabilities (DODD). These trainings are required and cover a variety of topics, including assessments, residential options, rule changes, assistive technology, and updates to the OISP. Currently, these trainings are spread out over several days, pulling SSAs away from more pressing responsibilities. Given the workload, SSAs are focused on meeting the needs of individuals first. We are exploring the option of streamlining the training process, possibly through an all-day in-service to improve efficiency.

DODD is planning to adopt a new assessment tool called Supports and Intensity Scale (SIS). This tool will be used to determine the level of support individuals need to succeed at home and in the community, as well as to establish funding ranges for services. Currently, services are identified through OISP, AAI, and DDP assessments, which also influence funding decisions. There are still many questions about how the SIS will be implemented. County Boards have expressed their desire for assessments being conducted locally by staff familiar with the individuals, as opposed to outsourcing the process. OACB is advocating for the SIS to supplement the OISP, to avoid duplication of questions, as well as reduce the length of time required by individuals and families to complete the OISP. We will continue to monitor the development of the SIS to ensure we are prepared for its future implementation.

## **New Business**

### **2025 Contracts/Policies**

To approve the 2025 Contracts renewal:

NOWAC Contract for Services, PCW Non-Medicaid and Equipment Lease, and Summit Housing.

**Motion: 64**

**Motion: Tim Sinn**

**Second: Kevin Albright**

**Motion approved unanimously.**

### **Program Calendar**

To approve the 2025 Program Calendar.

**Motion: 65**

**Motion: Stacy Mangette**

**Second: Cindy Peters**

**Motion approved unanimously.**

### **Board Authorization Delegation**

To approve the Resolution for Board Authorization Delegation; naming Cody Bowersock, Superintendent, Staci Haney, Executive Assistant/HR, and Emmi Johnson, Business Manager (NOWAC), as authorized signers for Purchase Orders, Vouchers, Payroll, Change of Appropriation Forms, and Change of Estimated Revenue Forms. This authorization stands for one year.

**Motion: 66**

**Motion: Cindy Peters**

**Second: Kevin Albright**

**Motion approved unanimously.**

### **Executive Session**

To adjourn into Executive Session to discuss the evaluation and compensation of public employee(s).

Time: 4:24 p.m.

**Motion: 67**

**Motion: Tim Sinn**

**Second: Stacy Mangette**

**Motion approved unanimously.**

### **Exit**

To come out of Executive Session and declaring no action taken.

Time: 4:28 p.m.

**Motion: 68**

**Motion: Cindy Peters**

**Second: Kevin Albright**

**Motion approved unanimously.**

- A. **Motion #69** was made by Cindy Peters and seconded by Stacy Mangette, to approve a 4% wage increase effective Jan. 1, 2025.

### **Adjournment**

To adjourn the November 21, 2024 regular Board meeting at 4:30 p.m.

**Motion: 70**

**Motion: Kevin Albright**

**Second: Tim Sinn**

**Motion approved unanimously.**

Respectfully submitted,

Cheryl Farley,  
Recording Secretary